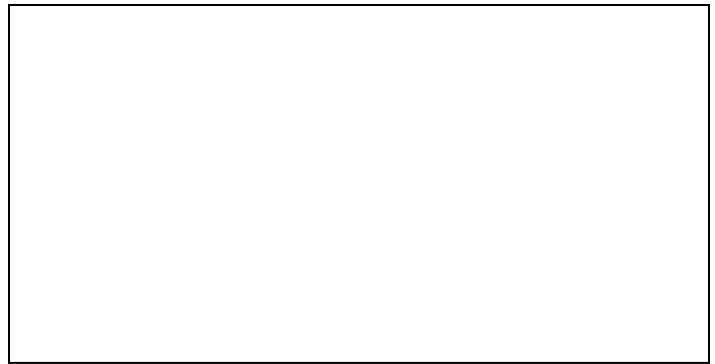


Senior Presentation Check-list



Presentation Details

- Total presentation time is 10 – 15 minutes. We are on a rigid time schedule so make sure that your presentation does NOT exceed 15 minutes. Practice will help with your timing.
- You will be presenting in a classroom in the Academic Building (you will be notified of the exact location). Arrive 10 minutes before your assigned time to make sure you can begin ON time. If you are late, you will need to present on a different day.
- We have invited the panel members according to the number of students signed up to present. **DO NOT MISS YOUR PRESENTATION TIME.**
- Even though I tried to honor your request, if the time slots were full, I assigned you the next available time. Let Ms. Gobel know immediately if you are unable to attend the assigned time.
- You will be presenting to a panel of 3 - 5 people. The panel will include the Wa-Hi teachers, teachers from other schools and the community members.
- You may invite your family members to be in the audience during your presentation. (You may not invite other students.)

Tips for a successful presentation

- Read the Presentation Rubric and know what the panel is looking for.
- Use the Senior Presentation Planning Sheet to make sure that you include all the required information. You must include ALL of the following areas in your presentation.
 - Person Story
 - Best Work (must include samples)
 - Community Volunteer Work (must be documented and verified)
 - Post High School Plan
- All technology should be tested at school to make sure you can access it PRIOR to the presentation date. Bring your CD, USB drive, DVD etc. to school before your presentation day and make sure you can open it.
- Prepare note cards.
- Practice, practice, and practice.
- Initiate meeting with your advisor to seek their input. Ask for their feedback on your presentation.
- Approach this as a professional job interview. Dress **appropriately for the occasion.** Dressing professionally (not the same as “dressing up”) is the first step in conveying confidence to the panel of judges. They will take you seriously, if you start by taking yourself seriously. Remember, you can’t have a second chance to make the first impression.